



MINUTES OF OPEN MEETING OF  
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9  
May 15, 2024

1. Commissioner Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:00 pm with Commissioner's Wolfe, Hischar, Steele and Price present.  
  
Also, in attendance were Lark Camacho (Fire Chief, Spicewood) Derrick Curtis (Fire Marshal, Spicewood) Starla McLaurin (Director of Operations, Marble Falls Area EMS), Andrew Hunt, Volunteer, Brad Wilson, Firefighter, Bobby Trojcek, Firefighter, Justin McPherson, Firefighter and M Logan (Logan Consulting).
2. Pledges to the flags of the United States and the State of Texas were recited.
3. Commissioner Bruett gave an invocation.
4. Public Comments – None
5. Approval of prior meeting minutes – Commissioner Hischar made the motion to accept the minutes from April 17, 2024, and was seconded by Commissioner Price. The motion passed with Commissioner Steele abstaining.
6. Discuss and Consider Action on Records Management Officer – No action taken.
7. Monthly Reports
  - a) MFAEMS Operations – Starla McLaurin stated it was a busy month. April saw 29 calls with 17 being transported.
  - b) Fire Chief Report – April report attached. Chief Camacho stated that the Department would hold a Badge ceremony on Tuesday May 21<sup>st</sup> at 5:30 pm at the fire hall and invited all to attend.

- c) Fire Marshall Report – April report attached.

8. Treasurer's Report

- a) BCESD9 Financial Review - Financial Review was given by Logan Consulting. April 2024 Income \$94,498.49 and Expenses \$121,814.80 with a net loss (-\$27,316.31). Total Cash in all accounts \$3,277,922.68. A motion to accept the financial reports from April was made by Commissioner Bruett and seconded by Commissioner Hischar. The motion passed unanimously. Ms. Logan reviewed the April TexPool report with all commissioners.
- b) Approval of any pending disbursements - The paid April disbursements were reviewed with Commissioner Hischar moving approval, seconded by Commissioner Steele. The motion passed unanimously. April check detail attached.

9. Standing Committee Reports –

- a). Budget & Finance Committee –
  - i. Set Budget Workshop for June – After discussion the date was set as June 5<sup>th</sup> at 10:00 am at the fire station.
- b). Strategic Planning Committee – No action taken.

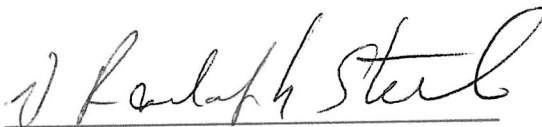
10. Executive Session – None

11. Adjourn – There being no further business Commissioner Bruett adjourned at 6:57 pm.

Attest:



Approved:





April  
**Monthly Report for ~~May~~ 2024**  
**To: Burnet County ESD #9 Commissioners**

<b>From:</b>	<b>Fire Chief Lark Camacho</b> <b>BCESD#9 Spicewood Fire Rescue</b>	<b>May 15, 2024</b>
--------------	--	---------------------

<b>Summary Report</b>	
<b>Calls for Service ( 36 ) total</b>	
Calls for Medical: ( 25 ) Average response of ( 9.04 ) mins. Two or more members responded On 100% of the calls "Eclipse"	Calls for Fire/Non-Medical: ( 11 ) Average response time ( 11.4 ) mins. 4 calls no time, random patrols during Eclipse Two or more members responded On 100% of the calls.
<b>Paid Staff Full Time (3) Part Time (17) Volunteers (4)</b>	
<b>Updated Current Roster: (24); New Part Time Hires – 2 this month</b>	
<b>Administrative:</b>	
-New Payroll (Paychex) Update: New Timeclock "Time Cards" now vs Facial -Employee File Maintenance Update	
<b>Community Outreach/Visits/Meetings</b>	
-Fire Chief Monthly Meetings: -Summit Springs Subdivision Meeting: Water Storage Tank Proposal -Proposed New Hire Badge Presentation Ceremony. (05/21 or 05/28)	
<b>Training-</b>	
-All Shifts train daily besides scheduled 2 <sup>nd</sup> & 3 <sup>rd</sup> Training Tuesday -Total Training Hours for the month, Staff ( 57 ) training hours for April,2024	
<b>Apparatus/Equipment</b>	
-Engine 91 Damage; Received a check for \$14,000+ Claim From Structure Fire. -Engine 91 Deck Gun received and installed -Brush 92 Pump Leak pending. -Engine 91 AC out waiting for part.	
<b>Facilities</b>	
-EMS Building: Dishwasher & Washing Machine: 04/24/2024 Repair Service Call Dishwasher parts discontinued, New Dishwasher Purchased/Installed Washing Machine; water pump out, replaced, repaired & running A/C went out last 5/8/24 drain clogged Stove/Oven now out. In process being repaired and/or replaced -New Traffic Light hwy 71 & 413 plans for installation – Preempt Light Update -Nexstream; Friday 05/10/2024 installation hook up	

	<b>MONTHLY REPORT FOR April 2024</b>
<b>To:</b>	<b>Burnet County ESD 9 Commissioners</b>
<b>From:</b>	<b>Derrick Curtis Fire Marshal Burnet County ESD 9</b>

### Inspections/ Permits issued

**Annual Inspections: 0**                      **Re-inspections: 0**  
**Fire Protection Systems: 0**              **Foster Home Inspections: 0**  
**Complaint Response: 0**                  **Permits Issued:3, plus 1 under review.**  
**Change of Occupancy: 0**

### Plan Review

**Completed plan reviews:**  
 122 Shoreline, Wandering way Suppression tank  
 Iron Wolf Distillery still under review. (Have met on property to discuss the project.)  
**Permitted Square footage: 455,000**

### Meetings

**POA/HOA Meetings: 1**                      **Pre-Development Meetings: 0**  
**Professional Meetings: 5**                  **Development phone conversations: 12**

### Site Visits

**Iron Wolf, Summit Springs, Spicewood Warehouse Building 3**

### Training

**FDIC (Fire Department Instructor Conference) Indy.**

### Updates

Travis Landing CR410 & CR410A: 90 sites, 80% complete  
 Rees Landing CR404 & Electric: 50 Sites, 5 homes built  
 Canyon West HWY 71: 1100 sites  
 Thomas Ranch 3500 sites, 500-600 in ESD 9  
 2035 CR 410: 4 lots preliminary plans  
 Lake Travis Ranch Estates CR404: 40 sites conceptual plans  
 Convenience Store HWY 71 & Greg Dr.: permit issued, issue with drilling for water.  
 122 Shoreline site plan submitted  
 Cactus Hwy 71 warehouse business campus, starting to do final inspections.  
 Haynie Flat RD & Paleface (16 multi story duplexes) (waiting for something from LCRA and will then seek out permits)  
 Spicewood Office/Warehouse site plan approved 12 buildings  
 Canyon Ranch site work to begin April 1, 2024  
 Corner Stone Church ( HWY 71) Permit issued  
 Spicewood Christian Academy Building 3 to be completed this summer.  
 A-Affordable Storage RV Boat storage building started.  
 Spicewood Super Storage new building on HWY 71 80% complete  
 Iron Wolf distillery status changed to under review, met with owners and looked at the plans.  
 K & G Industrial LLC building 3 90% completed.  
 MRP-SAP LLC 70% completed, submitting permit for water tank and RV storage.

**Burnet County ESD No. 9**  
**Check Detail**  
April 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		04/30/2024		Service Charge	1001 - Operating - Cadence 6246	
				Service Charge	6112 - Bank Service Charge	-190.00
TOTAL						<u>-190.00</u>
Check		04/30/2024		Service Charge	1009 - Operating First United - 1687	
				Service Charge	6112 - Bank Service Charge	-10.00
TOTAL						<u>-10.00</u>
Check	ACH	04/02/2024	Imagine Solutions	Inv 18942 phone	1009 - Operating First United - 1687	
				PO 3825	6223 - Utilities - Fire Hall	-166.75
TOTAL						<u>-166.75</u>
Check	ACH	04/02/2024	Granite Security Systems	Inv 46210	1009 - Operating First United - 1687	
				PO 3826	6223 - Utilities - Fire Hall	-135.00
TOTAL						<u>-135.00</u>
Check	ACH	04/02/2024	Whitewater Express	wash cheif truck	1009 - Operating First United - 1687	
				PO 3827	6227 - Maintenance & Repairs - Vehicle	-22.00
TOTAL						<u>-22.00</u>
Check	ACH	04/02/2024	Lawn Ranger	mow weed eat derby	1009 - Operating First United - 1687	
				PO 3828	6225 - Maintenance & Repairs - Fire H	-250.00
TOTAL						<u>-250.00</u>
Check	ACH	04/02/2024	Spicewood General Store	propane tanks	1009 - Operating First United - 1687	
				PO 3829	6225 - Maintenance & Repairs - Fire H	-59.98
TOTAL						<u>-59.98</u>
Check	ACH	04/02/2024	Heart of Texas Propane	propane for fire hall	1009 - Operating First United - 1687	
				PO 3830	6225 - Maintenance & Repairs - Fire H	-726.59
TOTAL						<u>-726.59</u>
Check	ACH	04/02/2024	HEB	food eclipse	1009 - Operating First United - 1687	
				PO 3833	6259 - Eclipse	-706.61
TOTAL						<u>-706.61</u>
Check	ACH	04/02/2024	Amazon	laptop	1009 - Operating First United - 1687	
				PO 3834	6190 - Office Supplies/Equipment	-221.75
TOTAL						<u>-221.75</u>
Check	ACH	04/02/2024	USOXO	Inv 36548	1009 - Operating First United - 1687	
				PO 3835	6187 - Firefighting Supplies/Equipment	-186.26
TOTAL						<u>-186.26</u>
Check	ACH	04/05/2024	WPSG	FF Badges	1009 - Operating First United - 1687	
				PO 3836	6187 - Firefighting Supplies/Equipment	-597.94
TOTAL						<u>-597.94</u>
Check	ACH	04/05/2024	WPSG	captain badges	1009 - Operating First United - 1687	
				PO 3837	6187 - Firefighting Supplies/Equipment	-372.04
TOTAL						<u>-372.04</u>

**Burnet County ESD No. 9**  
**Check Detail**  
April 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	04/05/2024	WPSG	FF name plates	1009 - Operating First United - 1687	
				PO 3838	6187 - Firefighting Supplies/Equipment	-237.54
TOTAL						<u>-237.54</u>
Check	ACH	04/05/2024	NextCare Urgent Care	new hire screen	1009 - Operating First United - 1687	
				PO 3839	6601 - Hiring Expense	-589.00
TOTAL						<u>-589.00</u>
Check	ACH	04/05/2024	Amazon	exam lamps	1009 - Operating First United - 1687	
				PO 3841	6185 - Supplies & Equipt - Fire Hall	-175.98
TOTAL						<u>-175.98</u>
Check	ACH	04/05/2024	PayChex	Inv 5248557	1009 - Operating First United - 1687	
				PR	6600 - *Payroll Expenses	-139.90
TOTAL						<u>-139.90</u>
Check	ACH	04/06/2024	Amazon	strainer stopper	1009 - Operating First United - 1687	
				PO 3842	6185 - Supplies & Equipt - Fire Hall	-46.94
TOTAL						<u>-46.94</u>
Check	ACH	04/06/2024	911 Systems	controller monitir	1009 - Operating First United - 1687	
				PO 3843	6185 - Supplies & Equipt - Fire Hall	-779.33
TOTAL						<u>-779.33</u>
Check	ACH	04/06/2024	Uniform Warehouse	shirts	1009 - Operating First United - 1687	
				PO 3844	6187 - Firefighting Supplies/Equipment	-69.85
TOTAL						<u>-69.85</u>
Check	ACH	04/06/2024	Amazon	awareness camera	1009 - Operating First United - 1687	
				PO 3845	6187 - Firefighting Supplies/Equipment	-1,202.00
TOTAL						<u>-1,202.00</u>
Check	ACH	04/06/2024	Amazon	receivers	1009 - Operating First United - 1687	
				PO 3846	6185 - Supplies & Equipt - Fire Hall	-369.85
TOTAL						<u>-369.85</u>
Check	ACH	04/06/2024	Amazon	adapter cable	1009 - Operating First United - 1687	
				PO 3846	6185 - Supplies & Equipt - Fire Hall	-172.31
TOTAL						<u>-172.31</u>
Check	ACH	04/10/2024	PEC	station	1009 - Operating First United - 1687	
				station	6223 - Utilities - Fire Hall	-369.67
TOTAL						<u>-369.67</u>
Check	ACH	04/10/2024	PEC	pump	1009 - Operating First United - 1687	
				pump	6223 - Utilities - Fire Hall	-38.28
TOTAL						<u>-38.28</u>
Check	ACH	04/10/2024	PayChex	setup	1009 - Operating First United - 1687	
				setup	6600 - *Payroll Expenses	-405.93
TOTAL						<u>-405.93</u>

**Burnet County ESD No. 9**  
**Check Detail**  
April 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	04/10/2024	PEC	ems	1009 - Operating First United - 1687	
				ems	6221 - Utilities - EMS Station	-224.97
TOTAL						-224.97
Check	ACH	04/10/2024	Corix Utilities	water	1009 - Operating First United - 1687	
				water	6221 - Utilities - EMS Station	-125.98
TOTAL						-125.98
Check	ACH	04/10/2024	Texas Disposal Systems	trash	1009 - Operating First United - 1687	
				trash	6223 - Utilities - Fire Hall	-120.90
TOTAL						-120.90
Check	ACH	04/10/2024	WEX	fuel	1009 - Operating First United - 1687	
				fuel	6228 - Fuel	-1,348.71
TOTAL						-1,348.71
Check	ACH	04/10/2024	PayChex	PR 3/24/24-04/06/24	1009 - Operating First United - 1687	
				PR 3/24/24-04/06/24	6600 - *Payroll Expenses	-21,504.79
TOTAL						-21,504.79
Check	ACH	04/10/2024	Amazon	coffee maker	1009 - Operating First United - 1687	
				PO 3847	6185 - Supplies & Equipt - Fire Hall	-142.99
TOTAL						-142.99
Check	ACH	04/10/2024	EBay	charger kit	1009 - Operating First United - 1687	
				PO 3848	6185 - Supplies & Equipt - Fire Hall	-147.90
TOTAL						-147.90
Check	ACH	04/10/2024	e.Darley.com	misc supplies	1001 - Operating - Cadence 6246	
				PO 3831	6187 - Firefighting Supplies/Equipment	-1,524.40
TOTAL						-1,524.40
Check	ACH	04/15/2024	USOXO	inv 154238	1009 - Operating First United - 1687	
				PO 3850	6187 - Firefighting Supplies/Equipment	-129.20
TOTAL						-129.20
Check	ACH	04/15/2024	Kingdom Fire Pros	fire alarm monitor	1009 - Operating First United - 1687	
				PO 3851	6185 - Supplies & Equipt - Fire Hall	-54.99
TOTAL						-54.99
Check	ACH	04/15/2024	Lawn Ranger	mow fire hall	1009 - Operating First United - 1687	
				PO 3852	6225 - Maintenance & Repairs - Fire H	-100.00
TOTAL						-100.00
Check	ACH	04/17/2024	MES-Texas	Inv 38791	1009 - Operating First United - 1687	
				test cylinders PO 3853	6298 - Mandatory Gear Testing	-495.00
TOTAL						-495.00
Check	ACH	04/17/2024	Home Depot	HDMI cable	1009 - Operating First United - 1687	
				PO 3854	6185 - Supplies & Equipt - Fire Hall	-37.84
TOTAL						-37.84

**Burnet County ESD No. 9**  
**Check Detail**  
April 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	04/17/2024	Uniform Warehouse	long sleeve navy AH	1009 - Operating First United - 1687	
				PO 3855	6187 - Firefighting Supplies/Equipment	-30.63
TOTAL						-30.63
Check	ACH	04/17/2024	MV Fire Rescue TX, LLC	ladder ops	1009 - Operating First United - 1687	
				PO 3856	6219 - Training - Member	-140.00
TOTAL						-140.00
Check	ACH	04/24/2024	PayChex	PR 04/07/24 to 04/20/2024	1009 - Operating First United - 1687	
				PR 04/07/24 to 04/20/2024	6600 - *Payroll Expenses	-18,426.32
TOTAL						-18,426.32
Check	ACH	04/24/2024	C. Lindy Jackson Sales & Service	inv 275527	1009 - Operating First United - 1687	
				PO 3857	6113 - Square Service Fee	-3.84
				chainsaw repair PO 3857	6187 - Firefighting Supplies/Equipment	-127.96
TOTAL						-131.80
Check	ACH	04/24/2024	Amazon	misc supplies	1009 - Operating First United - 1687	
				PO 3858	6190 - Office Supplies/Equipment	-202.70
TOTAL						-202.70
Check	ACH	04/24/2024	Printworks of Texas, LLC	inv 66624	1009 - Operating First United - 1687	
				PO Books PO 3859	6190 - Office Supplies/Equipment	-160.00
TOTAL						-160.00
Check	ACH	04/24/2024	PayChex	Inv 2024042201	1009 - Operating First United - 1687	
				PR	6600 - *Payroll Expenses	-128.08
TOTAL						-128.08
Check	ACH	04/25/2024	Heart of Texas Propane	Inv 19857	1009 - Operating First United - 1687	
				propane PO 3860	6225 - Maintenance & Repairs - Fire H	-870.00
TOTAL						-870.00
Check	ACH	04/25/2024	Amazon	reflective numbers	1009 - Operating First United - 1687	
				PO 3861	6187 - Firefighting Supplies/Equipment	-66.36
TOTAL						-66.36
Check	ACH	04/26/2024	McCoy's Building Supply	roundup	1009 - Operating First United - 1687	
				PO 3863	6185 - Supplies & Equipt - Fire Hall	-24.99
TOTAL						-24.99
Check	ACH	04/26/2024	Home Depot	ladder	1009 - Operating First United - 1687	
				PO 3864	6185 - Supplies & Equipt - Fire Hall	-189.00
TOTAL						-189.00
Check	ACH	04/26/2024	Top Notch Appliance	Inv 440613	1009 - Operating First United - 1687	
				washer repair PO 3865	6224 - Maintenance & Repairs - EMS	-300.42
TOTAL						-300.42
Check	ACH	04/26/2024	Amazon	mints	1009 - Operating First United - 1687	
				PO 3866	6190 - Office Supplies/Equipment	-16.80
TOTAL						-16.80



**Burnet County ESD No. 9**  
**Check Detail**  
April 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	04/29/2024	Amazon	ink	1009 - Operating First United - 1687	
				PO 3866	6190 - Office Supplies/Equipment	<u>-37.16</u>
TOTAL						-37.16
Check	ACH	04/29/2024	Lowe's	dishwasher	1009 - Operating First United - 1687	
				PO 3867	6186 - Supplies & Equipt - EMS	<u>-1,020.98</u>
TOTAL						-1,020.98
Check	504T	04/01/2024	Logan Consulting Services, Inc.	Inv 24-04	1009 - Operating First United - 1687	
				as per contract	6160 - Contract Business Manager	-1,125.00
				as per contract	6165 - Accounting Services SFR	<u>-2,625.00</u>
TOTAL						-3,750.00
Check	505T	04/01/2024	Marble Falls Area EMS	Inv 2709	1009 - Operating First United - 1687	
				as per contract	6290 - EMS Service Contract	<u>-48,583.33</u>
TOTAL						-48,583.33
Check	2100	04/17/2024	Void	certified payment dd	1009 - Operating First United - 1687	
TOTAL						0.00
Check	2101	04/17/2024	Lawn Ranger	Inv 8076590	1009 - Operating First United - 1687	
				mow	6224 - Maintenance & Repairs - EMS	<u>-340.00</u>
TOTAL						-340.00
Check	2102	04/17/2024	Oliver, Rainey & Wojtek LLP	Inv 178892 Progress billing	1009 - Operating First United - 1687	
				FY23 Audit	6110 - Audit - ESD	<u>-6,000.00</u>
TOTAL						-6,000.00
Check	2103	04/17/2024	Siddons-Martin Emergency Group LLC	Inv 11885	1009 - Operating First United - 1687	
				T92	6227 - Maintenance & Repairs - Vehicle	<u>-3,618.23</u>
TOTAL						-3,618.23
Check	2104	04/17/2024	Robert Price	SAFE-D Conference	1009 - Operating First United - 1687	
				Feb 2024	6220 - Training - Commissioners	<u>-1,291.63</u>
TOTAL						-1,291.63
Check	2107	04/17/2024	Oliver, Rainey & Wojtek LLP	Inv 180796 - Final FY23 audit	1009 - Operating First United - 1687	
				Inv 180796 - Final FY23 audit	6110 - Audit - ESD	<u>-5,000.00</u>
TOTAL						-5,000.00
Check	2108	04/17/2024	Dakota Meyer	Eclipse/Vol	1009 - Operating First United - 1687	
				4 days \$225	6180 - Awards/Recognitions	<u>-900.00</u>
TOTAL						-900.00
Check	2109	04/17/2024	Andrew Hunt	Eclipse/Vol	1009 - Operating First United - 1687	
				4 days at \$225	6180 - Awards/Recognitions	<u>-900.00</u>
TOTAL						-900.00
Check	2110	04/17/2024	Don Conley	Eclipse/Vol	1009 - Operating First United - 1687	
				4 days \$225	6180 - Awards/Recognitions	<u>-900.00</u>
TOTAL						-900.00
Check	2111	04/17/2024	Void	misprint	1009 - Operating First United - 1687	

**Burnet County ESD No. 9**  
**Check Detail**  
April 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
TOTAL						0.00
Check	2112	04/17/2024	Johnson Sewell Ford	misc repairs	1009 - Operating First United - 1687	
				Inv 904471 SB92	6227 - Maintenance & Repairs - Vehicle	-2,474.99
				Inv 905312 SB91	6227 - Maintenance & Repairs - Vehicle	-5,188.73
TOTAL						<u>-7,663.72</u>
Check	2113	04/17/2024	Siddons-Martin Emergency Group LLC	inv 15386	1009 - Operating First United - 1687	
				freight for parts	6200 - Postage/PO Box	-22.43
TOTAL						<u>-22.43</u>