

MINUTES OF OPEN MEETING OF  
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9

October 11, 2018

1. President Zinn called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:30 p.m. Commissioners Bindseil, Steele, Bruett and Hollingsworth were present, and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager, Marble Falls Area EMS), M. Logan, Logan Consulting, Brandy Hannusch, Scott Hannusch (Fire Chief, Spicewood VFD), Patsy Lester (EMS Chief, Spicewood VFD-EMS, Inc), Matt Maas, Jamie Ludwig, Billy Ludwig, Lark Comacho, Dennis Levlon, David Bailey, Missy Bindseil (Burnet County Pct. 4 Constable) and Chris Cowan (Burnet County Environmental Crimes Deputy)

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by President Zinn.
4. President Zinn presented a summary of the open meeting notice as given, and no objections were noted.
5. Public Comments – Constable Bindseil introduced Deputy Cowan to the ESD Board and all present stating this is a new position with Burnet County in a pilot program for the state of Texas.
6. President Zinn made the motion to accept the minutes from the Regular Meeting September 13, 2018 with the correction of Commissioner Steels' last name and was seconded by Commissioner Bindseil. The motion passed by unanimous vote.
7. Monthly Operational Reports –
  - a. SVFD
    - i. No report presented.
    - ii. The board reviewed the financial report noting a net loss for September at \$18,862.13 and cash in all accounts \$148,115.80. Balance in Capital account: \$65,842.06.

b. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 20 calls for September with 15 being transported. He stated it was a fairly busy month.

8. Treasure's Report

- a. Financial Review was given, and no questions were asked. September Income \$26,526.85 and Expenses \$42,282.58 with a net loss of \$15,755.73. Total Cash in all accounts \$456,270.94
- b. The pending disbursements were reviewed with Commissioner Bindseil moving approval, seconded by Commissioner Hollingsworth. The motion passed by unanimous vote. Pending paid: Corix Utilities \$86.61 by auto draft, PEC \$310.37 by auto draft, Logan Consulting \$1,580.00, Spicewood VFD \$13,625.00 (holding until board releases) and Marble Falls Area EMS \$39,666.67 mailed late October for a November 1st arrival. Commissioner Bruett made the motion to approve the Spicewood VFD check 1421 for \$13,625.00 but not sign and was seconded by President Zinn. The motion passed by unanimous vote. Ms. Logan will have the check signed once the board approves release and deliver to Spicewood VFD.
- c. Review and action on written capital requests per board policy F-4 – There was an email received prior to the meeting regarding a Tanker. President Zinn made a motion to give Spicewood VFD \$25,000.00 in capital to purchase the tanker, with an approved/clean mechanics report, and was seconded by Commissioner Steele. The motion passed by unanimous vote. Commissioner's Hollingsworth and Bindseil will review the report.

9. Discussion followed by action to renew FY2019 contract with Logan Consulting: President Zinn made the motion to renew FY2019 contract with Logan Consulting and was seconded by Commissioner Bruett. The motion passed by unanimous vote.

10. Discussion and probable action on waiving tax fees for Tim O'Connor per his letter of request - President Zinn made the motion to not waive the tax fees for Mr. O'Connor and was seconded by Commissioner Bindseil. The motion passed by unanimous vote. The board asked Ms. Logan to draft the official letter and send via Certified Return Receipt US Postal Service and she agreed.

11. Discussion followed by action on signing contract for service with SVFD FY2019 – President Zinn made the motion to sign the contract for service with SVFD FY2019 and was seconded by Commissioner Bindseil. The motion passed by unanimous vote. The contract was then signed by both parties.

12. Update on status of Administrator and Bookkeeper hires along with recap of interview process – Please see attached report.

President Zinn adjourned for Executive Session at 7:47 pm and called the meeting to order again at 7:50 pm

13. Standing Committee Reports -

a. Budget/Finance/Administrative Committee - None

b. Strategic Planning Committee – There are some concerns about the security at the fire hall. This will be investigated and updated as necessary.

14. Farewell to Donna Wall who is retiring. She has served decades as a volunteer – Ms. Wall was not in attendance, so President Zinn will call her personally to thank her for years of service.

15. There being no further business, President Zinn moved to adjourn at 7:56 pm, was seconded by Commissioner Bruett and unanimously approved.

By: \_\_\_\_\_

Renee Hollingsworth, Secretary

Approved: \_\_\_\_\_

Byron Zinn, President