

MINUTES OF OPEN MEETING OF
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9

January 09, ~~2019~~ 2020 ML

1. Commissioner Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:00. pm. Commissioners Steele, Mynk, Mills and Hollingsworth were present, and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), M Logan, Logan Consulting, Lark Camacho (Chief Spicewood VFD), Kelly Kelso (Administrator SFVD), David Bailey, Donna Wall, Sam Stacks (Fire Code Official) Patsy Lester (EMS Chief SVFD), Hector Valdez, Jolene Barnett, Dennis Levlon, Jason D. Johnson, Joe Ribble and Carol Gallagher (Bookkeeper SVFD)

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by Commissioner Hollingsworth.
4. Public Comments – None
5. Introduction – Allen Mynk - Commissioner Bruett introduced Allen Mynk as the new board member and he was welcomed by all.
6. Elect Officers – Reconstitute the board – Commissioner Mills made the motion for officers as follows: Karen Bruett, President; Bruce Mills, Vice President; Allen Mynk, Secretary; Randy Steele, Treasurer and Renee Hollingsworth, Assistant Treasurer. This was seconded by Commissioner Mynk and the motion passed by unanimous vote.
7. Approval of prior meeting minutes and resolutions, if any – Commissioner Hollingsworth made the motion to accept the minutes from the Regular Meeting December 12, 2019 and was seconded by Commissioner Bruett. The motion passed with Commissioner Mynk abstaining.
8. Monthly Operational Reports –
 - a. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 24 calls for December with 21 being transported. He stated is was a pretty busy month.
 - b. SVFD - Lark Camacho reviewed the combined fire and EMS reports for the SVFD during the month of December. There were 30 Tone Outs for the month of December. 23 calls were for Medical assistance with 11 minutes average time to respond and 7 calls were for Fire with 11 minutes average time to respond.

c. Fire Marshal Report – Sam Stacks provided the following: Completed 1 annual inspection; attended 2 POA/HOA meetings, 2 pre-development meetings, 3 professional meetings and took 15 hours of training – National Fire Academy. Knox Box program is coming along having received the boxes. Working on installation. Received 1 Burn Permit with cash fees and those monies are in the safe, to be given to Ms. Logan for deposit.

d. Carol Gallagher reviewed financial report noting a net gain for December at \$14,506.60 and cash in all accounts \$139,492.12.

9. Treasurers Report

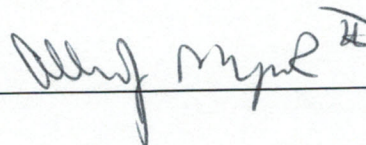
- a. Financial Review was given, and no questions were asked. December Income \$313,762.05 and Expenses \$57,532.14 with a net surplus of \$256,229.91. Total Cash in all accounts \$819,392.90. A motion to accept the financial reports was made by Commissioner Hollingsworth and seconded by Commissioner Bruett. The motion passed by unanimous vote.
- b. The pending disbursements were reviewed with Commissioner Bruett moving approval, seconded by Commissioner Mills. The motion passed by unanimous vote. Pending paid: Corix Utilities \$197.42 by auto draft, PEC \$198.00 by auto draft, Logan Consulting \$1,630.00, Carol Gallagher \$893.75, Lark Camacho \$2,100.00, Sam Stacks \$3,125.00, HdL Companies \$234.00, M Logan \$63.73, Burns Anderson \$20.00, and Marble Falls Area EMS \$41,250.00 mailed late January for a February 03, 2020 arrival.
- c. Review and action on written capital requests per board policy F-4 – None

10. Standing Committee Reports –

- a. Budget and Finance Committee – Commissioner Bruett asked Ms. Logan when the budget cycle would begin, and Ms. Logan stated early May 2020. She further stated that the SVFD needed to have their finalized budget presented to the ESD no later than the July meeting.
- b. Strategic Planning Committee –
 - i. Job Descriptions & Contracts Committee – Commissioner Mills made the motion to move Kelly Kelso contract from the SFVD budget into the ESD budget and was seconded by Commissioner Bruett. The motion passed unanimously. Commissioner Mills made the motion to remove the Fundraising line item out of the ESD accounting and into SVFD exclusively and was seconded by Commissioner Bruett. The motion passed unanimously. Commissioner Mills made the motion to move Carol Gallagher's contract from the ESD budget into the SVFD budget and was seconded by Commissioner Bruett. The motion passed unanimously.
 - ii. Retention and Recruitment Plan – The top two teams were announced for Oct-Dec with Donna Wall and Patsy Lester taking First Place and Joe Ribble and Jason Johnson taking 2nd. Commissioner Bruett suggested to the current SVFD board that they start thinking about recruiting and training their replacements, while keeping nepotism in mind.

Commissioner Hollingsworth thanked everyone for their participation in the plan. She further stated that the committee is working on a mentor program to enhance recruitment. Further updates will be made available as they occur.

11. Yahoo Small Business Email – Commissioner Bruett stated that this email server has been disabled and everyone needs to set up a new email address via gmail. Ms. Logan stated that the format should be name.bcesd9@gmail.com to be easily identifiable. The board agreed to use this system for now while Mr. Bailey and Ms. Logan research a better alternative.
12. SAFE-D 2020 Conference Reminders – Ms. Logan stated that the conference is in Galveston, TX at Moody Gardens Hotel February 20-22, 2020. Registration is still open but all rooms are sold out at the hotel but there are still rooms available at surrounding hotels.
13. Update on SB2 Project – Ms. Logan stated that she had completed her portion of the project by getting David Bailey all the required data to upload onto the website. David Bailey stated that he had uploaded the data and BCESD #9 follows State Statute. He further stated he would keep the web site updated.
14. Executive Session – if needed – The board did not go into executive session
15. Adjourn - There being no further business Commissioner Bruett adjourned at 7:48 p.m.

By: 

Approved: 