



MINUTES OF OPEN MEETING OF  
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9  
June 11, 2020

1. Commissioner Mills called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:02. pm. Commissioner Mynk was present and Commissioner Hollingsworth joined via Zoom and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), M Logan, Logan Consulting, Lark Camacho, Sam Stacks (Spicewood Fire Marshal, David Bailey (Spicewood Fire Chief), Donna Wall, Andrew Hunt, Hector Valdez, Pete Fuseher Kelly Kelso (Administrator SVFD), and Carol Gallagher (Bookkeeper SVFD)

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by Commissioner Mynk.
4. Public Comments – None
5. Approval of prior meeting minutes – Commissioner Mynk made the motion to accept the minutes from the Regular Meeting May 14, 2020 with the name correction to David Bailey on Item 11b. and was seconded by Commissioner Mills. The motion passed unanimously.
6. Approval of Resolutions – (if any) - None
7. Monthly Operational Reports –
  - a. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 23 calls for May with 12 being transported.
  - b. District Administrator – discussion and possible action on: Transition Items, Department Operations and Facilities Management – David Bailey presented his report (attached). After discussion Commissioner Mynk made the motion to accept Robert Klaeger, Attorney at Law, donation of services to facilitate the title transfer of the assets and title work from Spicewood Volunteer Fire

Department to Burnet County ESD #9 and was seconded by Commissioner Mills. The motion passed unanimously.

c. Carol Gallagher reviewed the May financial report noting a net surplus at \$52,855.15 and cash in all accounts \$151,098.68.

8. Treasurers Report

- a. Financial Review was given, and no questions were asked. May Income \$78,963.57 and Expenses \$53,796.80 with a net surplus of \$25,166.77. Total Cash in all accounts \$803,342.64. A motion to accept the financial reports was made by Commissioner Mills and seconded by Commissioner Mynk. The motion passed unanimously.
- b. The paid June disbursements were reviewed with Commissioner Mills moving approval, seconded by Commissioner Mynk. The motion passed by unanimously. June paid: Corix Utilities \$207.44 by auto draft, PEC \$207.09 by auto draft, Logan Consulting \$1,750.00, Carol Gallagher \$868.75, Lark Camacho \$2,100.00, Sam Stacks \$3,125.00, Kelly Kelso \$3,000.00, Burns & Jury \$9,714.44, M Logan \$69.99, Allen Mynk \$691.00, Professional Civic Services \$4,000.00, Burnet CAD \$2,665.66 and Marble Falls Area EMS \$41,250.00 mailed late May for a June 1, 2020 arrival. The pending May disbursements were reviewed with Commissioner Mills moving approval, seconded by Commissioner Mynk. The motion passed unanimously.
- c. Review and action on written capital requests per board policy F-4 – None

9. Standing Committee Reports –

- a. Budget and Finance Committee – **SCHEDULE:** July 16, 2020 Meeting with CPA/Logan on prelim GL transition; July 25<sup>th</sup> final number from BCAD on ad valorem; Week of Aug 3<sup>rd</sup> set date for draft budget workshop FY21; Aug 13<sup>th</sup> propose FY 21 budget; Aug 13<sup>th</sup> propose FY21 tax rate; Aug 17<sup>th</sup> review posting notices and dates to publisher
- b. Strategic Planning Committee – None

10. Other Business - a. Establish date for Executive Session to discuss renewal and staffing needs – No Action

11. Executive Session – None

12. Adjourn - There being no further business Commissioner Mills adjourned at 7:20 pm.

Attest: Allen Mynk

Approved: Budget



MAY 31<sup>st</sup>, 2020

Monthly Report to the  
Burnet County ESD 9 Commissioners

From:

David Bailey, District Administrator, Acting Fire Chief  
Spicewood Fire Rescue

Summary for May		Next 45 days
<b>RESPONSE / OPERATIONS</b>		
Total Calls: 30		
19 Calls were Medical Assistance - Ave. response time of 11 min. - 2 or more responders on 17 of the 19 calls (90%)	11 Calls were Fire / Rescue - Ave. response time of 11 min. - 2 or more responders on 11 of the 11 calls (100%)	1) New Unit IDs- away from the 4-digit code = 5621 becomes Eng. 91.  2) Approve / authorize new recruits to respond.
Highest member's participation rate (rolling 6 months) = 68% Ave. member's participation rate (rolling 6 months) = 17%		
<b>PERSONNEL / RECRUITMENT</b>		
<ul style="list-style-type: none"> <li>16 rostered members (4 new)</li> <li><a href="http://volunteerfirefighter.org">volunteerfirefighter.org</a> found 2 more</li> <li>On-Boarding complete for 12.</li> </ul>		1) Continue On-Boarding 2) Start Skills Assessments 3) Mobile Marquee 4) Saturday Beach Outreach
<b>TRAINING</b>		
5/19- Water supplies (12/ 18 members attended) (67%) 5/26 -SOP Introduction & Truck Check (15/18 members attended (83%)		Increase from 2 opportunities to 8 opportunities per month: Tues and Sat.
<b>FACILITIES</b>		
<ul style="list-style-type: none"> <li>Admin office A/C replaced (see bid sheet)</li> <li>Marquee Repaired / Cleaned / Updated</li> <li>Mobile Marquee resurrected.</li> </ul>		Decision on parking lot project?
<b>APPARATUS</b>		
<ul style="list-style-type: none"> <li>Rescue Squad 5660 = 15 calls</li> <li>Brush Truck 5656 = 14 calls</li> <li>Brush Truck 5655 = 5 calls</li> <li>Brush Truck 5653 = 4 calls</li> <li>Pumper 5621 = 3 calls</li> <li>Tender 5641 = 2 calls</li> <li>POV = 27 calls</li> </ul>	May Consumption = 129 gallons <b>Fuel Consumption- 6 mo.</b> 	1) Decals for the new Tender

Dec Jan Feb Mar Apr May

TRANSITION ITEMS	
<ul style="list-style-type: none"><li>✓ Consolidation of Insurance Policies</li><li>✓ Consolidation of checking accounts</li><li>✓ Registered as a Community 1<sup>st</sup> Responder Org.</li><li>✓ 2 News Paper articles.</li><li>✓ Notification of Dispatchers, new policy.</li><li>✓ Six new Operational Policies in Place</li></ul>	<ol style="list-style-type: none"><li>1) Title Transfers- Decision on real estate lawyer?</li><li>2)</li></ol>