

MINUTES OF OPEN MEETING OF
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9

October 10, 2019

1. Commissioner Hollingsworth called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:00 p.m. Commissioners Steele and Mills were present, and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), M Logan, Logan Consulting, Lark Camacho (Chief Spicewood VFD), Kelly Kelso (Administrator SFVD), David Bailey, Donna Wall, Don Conley, Hector Valdez, Sam Stacks (Fire Code Official) Patsy Lester (EMS Chief SVFD) and Carol Gallagher (Bookkeeper SVFD)

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by Commissioner Hollingsworth.
4. Public Comments – None
5. Approval of prior meeting minutes and resolutions, if any – Commissioner Mills made the motion to accept the minutes from the Regular Meeting September 12, 2019 and was seconded by Commissioner Steele. The motion passed by unanimous vote.
6. Introduction: Samuel Stacks, ESD9 Fire Code Officer – David Bailey introduced Officer Stacks and he was welcomed by the board and all in attendance.
7. Monthly Operational Reports –
 - a. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 21 calls for September with 10 being transported.
 - b. SVFD - Lark Camacho reviewed the combined fire and EMS reports for the SVFD during the month of September. There were 31 Tone Outs for the month of September. 22 calls were for

Medical assistance with 10 minutes average time to respond and 9 calls were for Fire with 14 minutes average time to respond.

c. Carol Gallagher reviewed financial report noting a net loss for September at \$1,122.44 and cash in all accounts \$120,638.43.

8. Treasurers Report

- a. Financial Review was given, and no questions were asked. September Income \$35,567.87 and Expenses \$49,380.86 with a net loss of \$13,812.99. Total Cash in all accounts \$556,754.96. A motion to accept the financial reports was made by Commissioner Steele and seconded by Commissioner Mills. The motion passed by unanimous vote.
- b. The pending disbursements were reviewed with Commissioner Mills moving approval, seconded by Commissioner Hollingsworth. The motion passed by unanimous vote. Pending paid: Corix Utilities \$100.95 by auto draft, PEC \$350.97 by auto draft, Logan Consulting \$1,350.00, Carol Gallagher \$1,112.50, Professional Civic Services \$201.89, Highland Lakes Newspapers \$709.12, Burns Anderson \$160.00, Spicewood FVD \$46,750.00 and Marble Falls Area EMS \$41,250.00 mailed late October for a November 1, 2019 arrival.
- c. Review and action on written capital requests per board policy F-4 – None presented.

9. Standing Committee Reports –

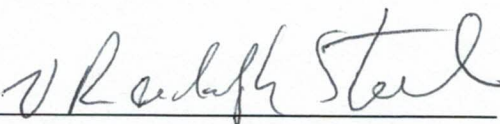
- a. EMS Station Committee – Update on items pending completion (generator, water softener, roof) Commissioner Bindseil not in attendance so this will roll to next meeting.
- b. Budget and Finance Committee – Ms. Logan stated that she is getting ready for the FY19 audit with the CPA, Charity Taber and expects to have all the data to her by mid-November.
- c. Strategic Planning Committee
Fire Code – David Bailey presented the Draft Fire Code and stated that the attorney of record, Ken Campbell, made some changes in the margin and those were discussed with the board. Commissioner Mills made the motion to adopt the Fire Code with the appeals process being kept as attorney recommended and with keeping the burn notification as is and was seconded by Commissioner Steele. The motion passed by unanimous vote. David Bailey will make the changes to the document and send copies to the board for signing. Chief Bailey made note that fees will need to be set at a future date by resolution and he will begin putting that together and should be on the next meeting agenda. Officer Stacks presented a draft logo for the board to review and approve. Commissioner Steele made the motion to accept the concept of the logo

pending approval from President Bruett and was seconded by Commissioner Mills. The motion passed by unanimous vote.

Recruitment and Retention – Ms. Kelso has updated the participation board. Commissioner Hollingsworth stated that the 4th quarter awards had been distributed to Gary Wall, Donna Wall, Jolene Bartlet and Jason Johnson. She offered congratulations to them all. Chief Camacho stated that participation is picking up and folks are getting excited about the program.

10. Service Agreement City of Double Horn – Still in progress.
11. Update on SB2 Requirements – Ms. Logan stated she is working with David Bailey to get the website in compliance and requests that a separate General Ledger line item be set up to capture all costs associated with coming into compliance with SB2. Commissioner Mills made the motion to set up the line item with a budget not to exceed \$1000.00 and was seconded by Commissioner Steele. The motion passed by unanimous vote. Ms. Logan stated she would work with Chief Bailey to get everything in order by the January 1, 2020 deadline set forth by SB2.
12. There being no further business, Commissioner Hollingsworth adjourned at 7:04 p.m.

By: 
Renee Hollingsworth, Secretary

Approved: 
Randy Steele, Treasurer