

**MINUTES OF OPEN MEETING OF
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9**

March 12, 2020

1. Commissioner Mills called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:00. pm. Commissioners Steele, Mynk, and Hollingsworth were present, and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), Charity Taber (CPA) M Logan, Logan Consulting, Lark Camacho (Chief Spicewood VFD), Sam Stacks (Fire Marshall) David Bailey, Donna Wall, Patsy Lester (EMS ~~Chief~~ SVFD), Dennis Levlon, Jamie Ludwig, Hector Valdez, Megan Radke (Texas A&M Forest Service), and Carol Gallagher (Bookkeeper SVFD)

Director

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by Commissioner Mynk.
4. Public Comments – Lark Camacho tendered his resignation as the Spicewood Volunteer Fire Chief and was accepted by the ESD Board. Commissioner Mills thanked him for his service.
5. Audit Report from Charity Taber, CPA – Ms. Taber presented the ESD FY2019 audit report as unmodified and clean. She stated there were no discrepancies or problems to report for the ESD and thanked Ms. Logan for her contribution. Ms. Taber presented the SVFD FY2019 audit report and noted the exceptions for notes 6, 7 and 8 with supporting documentation within the audit.
6. Approval of prior meeting minutes and resolutions, if any – Commissioner Mills made the motion to accept the minutes from the Regular Meeting February 13, 2020 with the date correction and was seconded by Commissioner Steele. The motion passed by unanimous vote
7. Monthly Operational Reports –
 - a. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 16 calls for February with 9 being transported. He stated it was a fairly light month.
 - b. SVFD - Lark Camacho reviewed the combined fire and EMS reports for the SVFD during the month of February. There were 25 Tone Outs for the month of February. 17 calls were for Medical assistance with 9 minutes average time to respond and 8 calls were for Fire with 14 minutes average time to respond.

c. Fire Marshal Report – Sam Stacks, provided the following: Completed 10 annual inspections; 4 Re-inspections, 1 pre-development meeting, 3 professional meetings and took 25 hours of training – National Fire Academy. Knox Box program is coming along having received the boxes installation is complete. Fire Marshall Stacks introduced Megan Radke with the Texas A&M Forest Service. She gave a brief overview of the Community Wildfire Protection Plan and risk assessment.

d. Carol Gallagher reviewed financial report noting a net loss at \$7,491.44 and cash in all accounts \$108,249.52.

8. Treasurers Report

a. Financial Review was given, and no questions were asked. February Income \$117,200.35 and Expenses \$59,941.61 with a net surplus of \$57,258.74. Total Cash in all accounts \$1,031,242.03. A motion to accept the financial reports was made by Commissioner Mills and seconded by Commissioner Hollingsworth. The motion passed by unanimous vote.

b. The pending disbursements were reviewed with Commissioner Hollingsworth moving approval, seconded by Commissioner Steele. The motion passed by unanimous vote. Pending paid: Corix Utilities \$95.79 by auto draft, PEC \$170.25 by auto draft, Logan Consulting \$1,350.00, Carol Gallagher \$1006.25, Lark Camacho \$2,100.00, Sam Stacks \$3,125.00, Kelly Kelso \$3,000.00, Bruce Mills \$1,257.25, Burnet CAD \$2,665.66, Professional Civic Services \$1,200.00, VFIS \$514.00, Taber & Burnett, CPA \$2,500.00 and Marble Falls Area EMS \$41,250.00 mailed late March for an April 1, 2020 arrival. Commissioner Mills made the motion to allocate funds for legal council with Ken Campbell for review of the Fire Chief resignation and was seconded by Commissioner Hollingsworth. The motion passed by unanimous vote.

c. Review and action on written capital requests per board policy F-4 – None

9. Standing Committee Reports –

- a. Budget and Finance Committee – None
- b. Strategic Planning Committee – There is a Retention and Recruitment meeting scheduled and it is slated for the first week of April.

10. Other Business –

a. SAFE-D Conference Update – Ms. Logan stated the conference was February 20 22, 2020 in Galveston at Moody Gardens and it went well.

b. Discuss Professional Civic Services Current Projects – Commissioner Mills made the motion to accept the proposals for the presented projects 1. Grants Submission and 2. Insurance Programs and was seconded by Commissioner Steele. The motion passed by unanimous vote.

11. Adjourn - There being no further business Commissioner ^{Mills}~~Bruett~~ adjourned at 7:10 p.m.

