

MINUTES OF OPEN MEETING OF
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9

February 21, 2019

1. President Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:01 p.m. Commissioners Bindseil, Steele, and Mills were present, and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), M. Logan, Logan Consulting, Charity Taber (Taber & Burnett CPA), Matt Maas, Billy Ludwig, Lark Camacho (Chief Spicewood VFD), Kelly Kelso (Administrator SFVD), Donna Herring (Bookkeeper SFVD).

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by Commissioner Bindseil.
4. Public Comments – None
5. 2018 Financial Audit Presentation, Charity Taber – Ms. Taber presented the 2018 audit report as unmodified and clean. She stated there were no discrepancies or problems to report.
6. Approval of prior meeting minutes and resolutions, if any – Commissioner Mills made the motion to accept the minutes from the Regular Meeting January 10, 2018 with the noted correction of removing Commissioner Bindseil from the attendance log and was seconded by Commissioner Steele. The motion passed with Commissioner Bindseil abstaining. President Bruett made the motion to accept the minutes from the Special Meeting January 16, 2019 and was seconded by Commissioner Bindseil. The motion passed by unanimous vote.
7. Update on EMS Building

- a. Generator and Propane Tank Installations – Commissioner Bindseil stated that the generator ~~and been installed~~. He further stated the propane tank ~~has been installed~~ as well as the propane itself. The only thing that needs to be done is have a 4x8 concrete slab poured and he is working on getting someone to come out to handle. Further updates as needed.

have been
purchased
KB
JB

8. Monthly Operational Reports –

a. SVFD

- i. Lark Camacho reviewed the combined fire and EMS reports for the SVFD during the month of January. There were 33 Tone Outs for the month of January. 27 calls were for Medical assistance with 9.08 minutes average time to respond and 6 calls were for Fire with 13.9 minutes average time to respond.
- ii. Donna Herring reviewed the financial report noting a net loss for January at \$17,791.84 and cash in all accounts \$88,100.43. Policy and Procedures are still ongoing with set up and adherence. It is expected to have a vote to adopt by the March 2019 meeting to coincide with the audit for SVFD.

b. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 29 calls for January with 21 being transported. He stated it was a very busy month.

9. Treasurers Report

- a. Financial Review was given, and no questions were asked. January Income \$225,094.05 and Expenses \$116,567.58 with a net surplus of \$108,526.47. Total Cash in all accounts \$723,682.60.
- b. The pending disbursements were reviewed with Commissioner Bindseil moving approval, seconded by Commissioner Mills. The motion passed by unanimous vote. Pending paid: Corix Utilities \$88.92 by auto draft, PEC \$207.25 by auto draft, Professional Civic Services \$720.00, USPS \$176.00, Bruce Mills \$1,012.00, VFIS of Texas \$2,956.00 Logan Consulting \$1,200.00, Donna Herring \$300.00 Feb 15, Donna Herring \$300.00 Feb 28, and Marble Falls Area EMS \$39,666.67 mailed late February for a March 1, 2019 arrival.
- c. Review and action on written capital requests per board policy F-4 – None presented.

10. Update on SAFE-D Conference – Ms. Logan stated that it was a very good conference and learned that the SB-2 has been passed which states that if the district wants to raise the ad valorem tax more than 2.5% above the effective rate will result in a mandatory election. The caveat is there is a \$15 million minimum which does not affect BCESD#9. Next SAFE-D meeting will be in Galveston at Moody Gardens February 2020. Will apprise as soon as dates are posted.

11. Standing Committee Reports –

a. Budget/Finance/Administrative Committee –

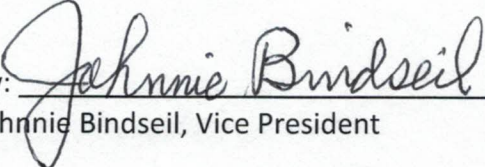
i. Review and Approve VFD asset management plan – The plan has been finalized and copies will be provided for the files prior to the March meeting. This plan will be utilized in funding the capital account in upcoming fiscal years.

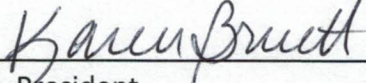
b. Strategic Planning Committee –

i. Review Proposal for Consulting Services with David Bailey – President Bruett made the motion to accept the proposal with David Bailey and was seconded by Commissioner Mills. The motion passed by unanimous vote.

ii. Strategic Priorities – Fire Code Update – This is a three-prong program. 1. Community Education 2. Engineering the Code and 3. Enforcement of Code. President Bruett suggested possible committee members to head this up using local residents. Also, on the list of priorities is workforce development, recruitment and retention and dispatch for emergency communications.

11. There being no further business, President Bruett moved to adjourn at 7:20 pm, was seconded by Commissioner Bindseil and unanimously approved.

By: 
Johnnie Bindseil, Vice President

Approved: 
Karen Bruett, President