MINUTES OF OPEN MEETING OF

BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9

September 12, 2019

1. President Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:00 p.m. Commissioners Steele and Mills were present, and a quorum was declared.

   Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), M Logan, Logan Consulting, Lark Camacho (Chief Spicewood VFD), Kelly Kelso (Administrator SFVD), David Bailey, Donna Wall, Don Conley and Carol Gallagher (Bookkeeper SFVD)

2. Pledges to the flags of the United States and the State of Texas were recited.

3. An invocation was given by President Bruett.

4. Public Comments – None

5. Approval of prior meeting minutes and resolutions, if any – Commissioner Mills made the motion to accept the minutes from the Regular Meeting August 8, 2019 and was seconded by Commissioner Steele. The motion passed with President Bruett abstaining. Commissioner Mills made the motion to accept the minutes from the Special Meeting August 22, 2019 and was seconded by Commissioner Steele. The motion passed by unanimous vote.

6. Introduction: Samuel Stacks, ESD9 Fire Code Officer – Mr. Stacks was not in attendance due to a schedule conflict.

7. Monthly Operational Reports –

   a. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 21 calls for August with 12 being transported.

   b. SVFD - Lark Camacho reviewed the combined fire and EMS reports for the SVFD during the month of August. There were 24 Tone Outs for the month of August.   18 calls were for Medical

assistance with 9 minutes average time to respond and 6 calls were for Fire with 14 minutes average time to respond.

        c. Carol Gallagher reviewed financial report noting a net surplus for August at $23,622.41 and cash in all accounts $122,566.45.

8.   Treasurers Report

    a. Financial Review was given, and no questions were asked. August Income $62,641.42 and Expenses $17,013.41 with a net surplus of $17,013.41. Total Cash in all accounts $570,041.35. A motion to accept the financial reports was made by Commissioner Steele and seconded by Commissioner Mills. The motion passed by unanimous vote.

    b. The pending disbursements were reviewed with Commissioner Steele moving approval, seconded by Commissioner Mills. The motion passed by unanimous vote. Pending paid: Corix Utilities $101.47 by auto draft, PEC $352.67 by auto draft, Logan Consulting $1,200.00, Carol Gallagher $875.00, Office Depot $227.97, M. Logan $450.00, Professional Civic Services $1,980.00, Heritage Electric $1469.88, Burnet CAD $2,394.04 and Marble Falls Area EMS $41,250.00 mailed late September for a October 1, 2019 arrival.

    c. Review and action on written capital requests per board policy F-4 – None presented.

9.   Standing Committee Reports –

    a. EMS Station Committee – Update on items pending completion (generator, water softener, roof) Commissioner Bindseil not in attendance so this will roll to next meeting.

    b. Budget and Finance Committee -
Adoption 2020 ESD budget – Commissioner Mills made the motion to accept the 2020 budget with the SVFD $100,000. Contract reduction amendment and was seconded by Commissioner Steele. The motion passed by unanimous vote. President Bruett made the motion to move the $220,000.00 surplus from Operating to Reserve and was seconded by Commissioner Mills. The motion passed by unanimous vote.
President Bruett made the motion to correct the Agenda Item "Adoption of ad valorem tax rate for 2020" to reflect 2019 and Commissioner Mills seconded. The motion passed by unanimous vote.
Adoption of ad valorem tax rate for 2019 – Commissioner Mills made the motion to adopt the 2019 tax rate at $.10 per $100. Valuation and was seconded by Commissioner Steele. The motion passed by unanimous vote.

    c. Strategic Planning Committee
Fire Code – President Bruett thanked David Bailey for all his assistance with the fire code. The fire code will be finalized by the October meeting and adopted at that time.

Recruitment and Retention – President Bruett gave the report for Commissioner Hollingsworth who was unable to attend. She stated the teams have been reorganized due to lack of participation for various reasons.

10. 2020 Contract review and approval –

SVFD Service Agreement – President Bruett made the motion to accept the contract from Spicewood FVD and was seconded by Commissioner Steele. The motion passed by unanimous vote.

ESD Fire Code Official – Commissioner Steele made the motion to have President Bruett work with David Bailey to finalize the contract with an amount not to exceed $37,500. Annually and was seconded by Commissioner Mills. The motion passed with President Bruett abstaining.

VFD Bookkeeper – Commissioner Mills made the motion to accept the contract from Carol Gallagher and was seconded by Commissioner Steele. The motion passed by unanimous vote.

ESD Logistics Manager – Commissioner Steele made the motion to have President Bruett work with David Bailey to finalize the contract with an amount not to exceed $25,200. Annually and was seconded by Commissioner Mills. The motion passed with President Bruett abstaining
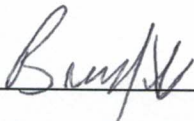
ESD Business Manager – Commissioner Mills made the motion to accept the contract from Logan Consulting and was seconded by Commissioner Steele. The motion passed by the unanimous vote.

Consulting Services – Commissioner Mills made the motion to accept the contract from Professional Civic Services and was seconded by President Bruett. The motion passed by unanimous vote.

11. Discuss and Consider Service Agreement City of Double Horn – Commissioner Mills made the motion to accept the service agreement pending approval from Ken Campbell, Attorney of Record for Burnet County ESD #9 and allowing President Bruett and Lark Camacho to negotiate and execute once approved. The motion was seconded by Commissioner Steele. The motion passed with President Bruett abstaining.
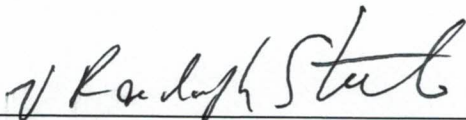
12. There being no further business, President Bruett adjourned at 7:05 p.m.

By: _____

Karen Bruett, President

Approved: _____

Randy Steele, Treasurer

GR1000-03a Minutes/Written