

MINUTES OF OPEN MEETING OF
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9

August 8, 2019

1. Commissioner Bindseil called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:02 p.m. Commissioners Steele, Hollingsworth, and Mills were present, and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), M Logan, Logan Consulting, Lark Camacho (Chief Spicewood VFD), Kelly Kelso (Administrator SFVD), Patsy Lester (Director of EMS Spicewood VFD, David Bailey, Donna Wall, Gary Wall and Carol Gallagher (Bookkeeper SFVD)

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by Commissioner Hollingsworth.
4. Public Comments – None
5. Approval of prior meeting minutes and resolutions, if any – Commissioner Mills made the motion to accept the minutes from the Regular Meeting July 11, 2019 and was seconded by Commissioner Bindseil. The motion passed with Commissioner Hollingsworth abstaining.
6. Monthly Operational Reports –
 - a. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 17 calls for July with 13 being transported.
 - b. SVFD - Lark Camacho reviewed the combined fire and EMS reports for the SVFD during the month of July. There were 20 Tone Outs for the month of July. 18 calls were for Medical assistance with 10 minutes average time to respond and 2 calls were for Fire with 8 minutes average time to respond.

c. Carol Gallagher reviewed financial report noting a net surplus for July at \$36,464.06 and cash in all accounts \$139,067.97.

7. Treasurers Report

- a. Financial Review was given, and no questions were asked. July Income \$34,180.27 and Expenses \$112,621.50 with a net loss of \$78,441.23. Total Cash in all accounts \$553,688.22. A motion to accept the financial reports was made by Commissioner Hollingsworth and seconded by Commissioner Mills. The motion passed by unanimous vote.
- b. The pending disbursements were reviewed with Commissioner Hollingsworth moving approval, seconded by Commissioner Mills. The motion passed by unanimous vote. Pending paid: Corix Utilities \$97.14 by auto draft, PEC \$338.88 by auto draft, Logan Consulting \$1,200.00, Carol Gallagher \$918.75, Burns Anderson \$700.00, Professional Civic Services \$1,005.00, Spicewood Plumbing \$175.00, Carol Gallagher \$326.03 and Marble Falls Area EMS \$39,666.63 mailed late August for a September 3, 2019 arrival.
- c. Review and action on written capital requests per board policy F-4 – None presented.

8. Standing Committee Reports –

- a. EMS Station Committee
Items pending completion (generator, water softener, roof) – The generator pad is complete. Lauren Concrete donated the materials and Kelly Steele made the forms. A Thank you will be sent. Spicewood Plumbing repaired the leak in the men's restroom. They will also take a look at the water softner. There is a roof sheet loose and Commissioner Bindseil stated he would get someone to look at. Once the propane tank is set, Pinnacle Propane will come out and fill it. The hole for the propane tank is being dug out and paid for by Burnet County. Interlocal agreement and adoption of an order by and between BCE9D9 and Burnet County – Commissioner Mills made the motion to adopt the Interlocal agreement with Burnet County and was seconded by Commissioner Steele. The motion passed by unanimous vote.
- b. Budget and Finance Committee -
Proposed 2020 ESD budget – Commissioner Mills made the motion to accept the proposed 2020 budget and was seconded by Commissioner Steele. The motion passed by unanimous vote. The budget will be adopted at the September 2019 meeting.
Proposed tax rate for 2020 – Commissioner Mills proposed the 2019 tax rate to be .10 per \$100. Commissioner Bindseil voting Aye, Commissioner Stelle voting Aye, Commissioner Hollingsworth voting Aye. President Bruett was absent. The tax rate will be adopted at the September 2019 meeting.
Public Meetings & Notice schedule – Ms. Logan will handle the posting of public meetings and notices for the newspaper.

c. Strategic Planning Committee

Fire Code Update – David Bailey stated that he has the 4th candidate for the Fire Code Officer and hopes to schedule interviews for the last week of August.

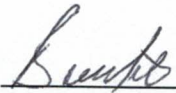
Further discussion will ensue regarding placement of office for the position.

Recruitment & Retention Plan Update – Commissioner Hollingsworth thanked Kelly Kelso for setting up the board and teams. The plan is at the beginning stage and more participation is expected. Year end awards are being discussed.

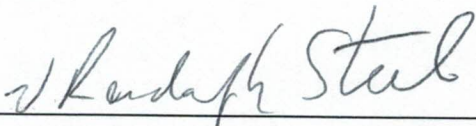
9. 2020 Contract review and discussion –

EMS, VFD, Bookkeeping, Office Management Consulting, Legal Services, etc – Ms. Logan stated that by the September meeting all contracts need to be signed by contractors and voted upon for acceptance by the board. If contracts are not finalized by the meeting, then an Executive Session will need to be held prior to 9-30-2019.

10. There being no further business, Commissioner Bindseil adjourned at 7:25 p.m.

By: 

Renee Hollingsworth, Secretary

Approved: 

Johnnie Bindseil, Vice President