

MINUTES OF OPEN MEETING OF  
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9

April 11, 2019

1. President Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:01 p.m. Commissioners Bindseil, Steele, Hollingsworth and Mills were present, and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), Matt Maas, Lark Camacho (Chief Spicewood VFD), Kelly Kelso (Administrator SFVD), Carol Gallagher (Bookkeeper SFVD) Patsy Lester (EMS Chief SVFD)

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by Commissioner Hollingsworth.
4. Public Comments – None
5. Approval of prior meeting minutes and resolutions, if any – Commissioner Mills made the motion to accept the minutes from the Regular Meeting March 14, 2019 and was seconded by Commissioner Bindseil. The motion passed by unanimous vote.
6. Monthly Operational Reports –
  - a. SVFD
    - i. Lark Camacho reviewed the combined fire and EMS reports for the SVFD during the month of March. There were 42 Tone Outs for the month of March. 34 calls were for Medical assistance with 10.58 minutes average time to respond and 8 calls were for Fire with 9.45 minutes average time to respond.
    - ii. Carol Gallagher reviewed financial report noting a net loss for March at \$17,537.41 and cash in all accounts \$63,264.07.
  - b. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 32 calls for March with 14 being transported. He stated it was a very busy month.

7. Treasurers Report

- a. Financial Review was given, and no questions were asked. March Income \$44,332.28 and Expenses \$47,140.57 with a net loss of \$2,808.29. Total Cash in all accounts \$746,436.82. A motion to accept the financial reports was made by Commissioner Hollingsworth and seconded by Commissioner Steele. The motion passed by unanimous vote.
- b. The pending disbursements were reviewed with President Bruett moving approval, seconded by Commissioner Steele. The motion passed by unanimous vote. Pending paid: Corix Utilities \$90.37 by auto draft, PEC \$196.35 by auto draft, Logan Consulting \$1,206.85, Randy Steele \$255.00, Tabor & Burnett \$2,900.00, Spicewood VFD \$2,500.00, Professional Civic Services \$180.00, Spicewood VFD \$67,125.00 and Marble Falls Area EMS \$39,666.67 mailed late April for a May 1, 2019 arrival.
- c. Review and action on written capital requests per board policy F-4 – None presented.

8. Standing Committee Reports –

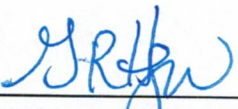
- a. Budget/Finance/Administrative Committee – Commissioner Mills stated that he is working with SVFD on the Asset Management Reporting and Planning and will continue to monitor and update as needed.
- b. Strategic Planning Committee –
  - i. Fire Code Project Plan Review/Approval – Commissioner Mills made the motion to approve the Fire/Emergency contract with the amendment in Section II. stating that "the project is considered complete when the order of adoption is ready for execution, the processes for administering the code are clearly established, and a suitable candidate fire official candidate has been identified with a potential hire date of October." and was seconded by President Bruett. The motion passed by unanimous vote.
  - ii. Recruitment & Retention – To be determined.

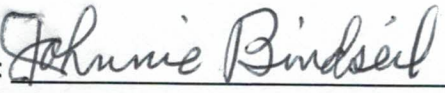
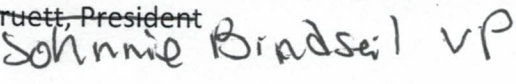
9. Reconfirm Meeting time during Daylight Savings Time – The meeting time will remain at 6:00 pm.

10. Yahoo Email and ESD Website Updates – President Bruett asked for assistance with updating the email addresses and Kelly Kelso was tasked with this. More information as this task is completed. The website will be addressed at a later date.

11. There being no further business, President Bruett adjourned at 6:44 p.m.



By:   
Renee Hollingsworth, Secretary

Approved:   
Karen Bruett, President  
 VP

GR1000-03a Minutes/Written