



**MINUTES OF OPEN MEETING OF  
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9  
April 16, 2025**

1. Commissioner Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:00 pm with Commissioner's Wolfe, Hischar, Price and Steele present.  
Also, in attendance were Derrick Curtis via telephone (Fire Marshall) Starla McLaurin (Operations Director, Marble Falls Area EMS), Captain Andrew Hunt (Volunteer SFR) John Cufr, Zach Watts, William Banda (Firefighters) and M Logan (Logan Consulting).
2. Pledges to the flags of the United States and the State of Texas were recited.
3. Commissioner Hischar gave an invocation.
4. Public Comments – None
5. Approval of prior meeting minutes – March 19, 2025 Regular Meeting - Commissioner Hischar made the motion to accept the minutes from the March 19, 2025 Regular Meeting and was seconded by Commissioner Steele. The motion passed unanimously.
6. Monthly Reports
  - a) MFAEMS Operations – Starla McLaurin stated it was a busy month. March saw 29 calls with 21 being transported.
  - b) Fire Operations Report – March report attached.
  - c) Fire Prevention Report – March report attached.

## 7. Treasurer's Report

- a) BCESD9 Financial Review - Financial Review was given by Commissioner Hischar. March 2025 Income \$111,116.94 and Expenses \$163,394.49 with a net LOSS (\$52,277.55). Total Cash in all accounts \$3,899,585.26. A motion to accept the financial reports from March was made by Commissioner Bruett and seconded by Commissioner Hischar. The motion passed unanimously. Ms. Logan reviewed the March TexPool report with all commissioners.
- b) Approval of any pending disbursements - The paid March disbursements were reviewed with Commissioner Hischar moving approval, seconded by Commissioner Price. The motion passed unanimously. March check detail attached.

8. Update on the new security system and door locks – Fire Marshal Curtis stated that the new system was being installed beginning April 17, 2025. Everyone would have a new four-digit code once completed. No action taken.

## 9. Standing Committee Reports –


### a). Budget & Finance Committee –


- Review and approve the AMENDED FY25 Budget – Commissioner Hischar made the motion to approve the AMENDED FY25 Budget and Commissioner Wolfe seconded. The motion passed unanimously.
- Update on FY24 Surplus – Ms. Logan recommended that \$400,000 (four hundred thousand dollars) be transferred to TexPool Capital account from TexPool Operating as RESTRICTED for future fire station and \$256,000 remain in TexPool Operating for possible delta at FY25 year end for payroll.
- Discuss and consider action on moving \$400,000 (four hundred thousand dollars) from TexPool Operating to TexPool CAPITAL RESTRICTED for future fire station – Commissioner Hischar made the motion to move \$400,000 (four hundred thousand dollars) as stated and was seconded by Commissioner Steele. The motion passed unanimously.

### b). Strategic Planning Committee –

- Update on selling Brush 94, Utility 91 and Tender 93 – Fire Marshal Curtis stated that the vehicles were ready to be posted to GovDeals.com and that would happen within the next few days.
- Update on Fire Mitigation efforts/Spicewood Subdivision outreach project – Commissioners discussed the need for water storage tanks, mechanical fuel reduction, possible grants and the need for community wide Firewise program.

- Discuss and consider action on Gmail versus Outlook for emails – Commissioner Bruett made the motion approving the migration from Gmail to Outlook and tasked Captain Hunt with the project. The motion was seconded by Commissioner Hischar and passed unanimously.
10. Executive Session – The board went into Executive Session at 7:22 pm. No action taken. The board came out of the Executive Session at 8:16 pm.
- Commissioner Bruett made the motion to change how payroll is calculated beginning with the next cycle and was seconded by Commissioner Hischar. The motion passed unanimously.
  - Commissioner Bruett made the motion to authorize Commissioners Wolfe and Bruett to explore hiring an Interim Fire Chief and was seconded by Commissioner Price. The motion passed unanimously.
  - Commissioner Bruett made the motion to follow up with Ken Campbell as discussed and was seconded by Commissioner Price. The motion passed unanimously.
11. Adjourn – There being no further business Commissioner Bruett adjourned at 8:18 pm.

Attest: 

Approved: 





# Monthly Operations Report for March 2025

To: Burnet County ESD #9 Commissioners

From: BCESD9 Spicewood Fire Rescue

## Calls for Service:

<b>Total Calls: 36</b>	<b>EMS Calls: 25</b>	<b>Fire Calls: 8</b>	<b>MVA Calls: 3</b>
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## Average Response Times

9 min 25 sec	9 min 53 sec	10 min 14 sec	3 min 28 sec
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## Extended Responses – Over 15 minutes

Date	Street	Response Time	Reason - Notes
3/4/2025	Klett Ranch Rd, Johnson City	27 min 54 sec	Distance – Mutual Aide Grass Fire
3/20/2025	Lake Oaks Dr, Spicewood	16 min 59 sec	Distance - Medical

## Double Calls

- 3/21 – Toned for a Medical call on Austin Drive while SFR units were committed to a Grass Fire on Flying X Rd. EMS Response Only.

## Mutual Aide

Date	Aide Type	Agency/Agencies
3/1/2025	Grassfire in Marble Falls / Cancelled en Route	MFAVFD
3/4/2025	Grassfire in Johnson City	Blanco County, South End Task Force
3/21/2025	Received Aide for Grassfire on Flying X Rd	MFAVFD, HSBFR
3/29/2025	Received Aide for Major Collision on SH 71	MFAVFD
3/31/2025	Received Aide for Major Collision on SH 71	MFFR, MFAVFD

## Staffing:

- Full Time Firefighter Job Posting & Interviews
- Fire Administration Captain Job Posting

## Administrative:

- Hill Country 100 Club Banquet – 5 Attended, recognized Firefighter of the Year
- Drafted new Job Description for Commissioner Hischar
- Pre-interview screening for hiring process
- Off boarded and exit interviews with 3 Full Time employees
- Formatted new panel interview questions

## Community Outreach / Visits/ Meetings:

- E91 & S91 – Recognition/Thanks from Spicewood Elementary School Student Council

## Training:

- Multiple people enrolled in Certification Classes

## Apparatus / Equipment:

- Nothing to report at this time.

**Facilities:**

Fire Station: Access Control Update



	<b>MONTHLY REPORT FOR March 2025</b>
<b>To:</b>	<b>Burnet County ESD 9 Commissioners</b>
<b>From:</b>	<b>Derrick Curtis Fire Marshal/HOD Burnet County ESD 9</b>

### Inspections/ Permits issued

**Annual Inspections: 0**                      **Re-inspections: 0**  
**Fire Protection Systems: 0**              **Foster Home Inspections: 0**  
**Complaint Response: 0**                  **Permits Issued: 2 approved, 4 under review, 10 pending.**  
**Change of Occupancy: 0**                  **Knox box: (15 - boxes, 28 – gate switch, 3 – pad locks)**

### Plan Review

**Completed plan reviews:**  
 Canyon Ranch Hotel L & K sprinkler plans review.  
**Permitted Square footage: 702,500**

### Meetings

**POA/HOA Meetings: 2**                      **Pre-Development Meetings: 7**  
**Professional Meetings: 10**                  **Development phone conversations: 40**

### Site Visits

**Minute Man Fuel, Canyon Ranch, Atomic Warehouse, Turkey Tree Rd., Spicewood Gardens, Spicewood trails, Spicewood Beach.**

### Training/Other

**Spoke with about 10 different homeowners about mechanical fuels reductions grant, also spoke with a couple of POA on Wildfire mitigation visits/plans. Fire Hydrant at CR 404/Exeter rd (Windermere) had to be turned off and taken out of service due to it was illegally put into service.**

### Updates

- Travis Landing CR410 & CR410A: 90 sites, 80% complete
- Canyon West HWY 71: 1100 sites
- Rees Landing CR404 & Electric: 50 Sites, 15 homes built
- 2035 CR 410: 4 lots preliminary plans
- Thomas Ranch 3500 sites, 500-600 in ESD 9 (Fire Suppression Tank permit issued for Demo houses)
- Lake Travis Ranch Estates CR404: 40 sites conceptual plans
- Minute Fuel- Certificate of Occupancy issued.
- Atomic warehouse business campus. (New tenants signing contracts.)
- 122 Shoreline site plan approved; Suppression tank permit pending submission.
- Haynie Flat RD & Paleface (16 multi story duplexes) (waiting for something from LCRA and will then seek out permits)
- Canyon Ranch site work begins April 1, 2024, 10 Building permits approved, 3 sprinkler system permits approved 8 pending.
- Moonlight Bend (Canyon Ranch) residential subdivision- County approved the plat, 120 homes.
- Corner Stone Church (HWY 71) Permit issued, Temporary buildings approved and in use.
- A-Affordable Storage RV Boat storage 35% complete
- **Iron Wolf distillery status changed to under review.**
- K & G Industrial LLC building 4 in the pipe line.
- Spicewood Garden 62 mobile home sites phase 1, phase 2 is HWY 71 commercial project.
- NEW Subdivision on CR 404 south of LCRA (Pending)
- Spicewood Ridge Storage (CR 410) 45% completed
- Commercial Development coming to Spicewood Trails ( Gas station & Retail Center/Restaurant)
- Possible Gas Station CR 401 and 71
- Texas Innovative Building Solutions- Showroom floor and office.
- Koinonia Hamlet (6) Tiny homes subdivision Red Bluff Rd. (subdivision and Suppression tank permit under review)

**Burnet County ESD No. 9**  
**Check Detail**  
**March 2025**

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		03/31/2025		Service Charge	1009 · Operating First United - 1687	
				Service Charge	6112 · Bank Service Charge	-26.00
TOTAL						-26.00
Check	ACH	03/01/2025	Texas Disposal Systems	trash	1009 · Operating First United - 1687	
				trash	6223 · Utilities - Fire Hall	-132.68
TOTAL						-132.68
Check	ACH	03/01/2025	Emergency Solutions, Inc.	Inv 6955	1009 · Operating First United - 1687	
				response master PO 4478	6175 · Dues & Subscriptions	-404.91
TOTAL						-404.91
Check	ACH	03/03/2025	PEC	EMS	1009 · Operating First United - 1687	
				EMS	6221 · Utilities - EMS Station	-290.93
TOTAL						-290.93
Check	ACH	03/03/2025	Kingdom Fire Pros	alarm	1009 · Operating First United - 1687	
				24 hour monitoring PO 4513	6223 · Utilities - Fire Hall	-54.99
TOTAL						-54.99
Check	ACH	03/04/2025	Lone Star Leadership	JB	1009 · Operating First United - 1687	
				PO 4449	6219 · Training - Member	-250.00
TOTAL						-250.00
Check	ACH	03/04/2025	Justice Pest Services	fire hall pest	1009 · Operating First United - 1687	
				PO 4450	6225 · Maintenance & Repairs - Fire H	-190.37
TOTAL						-190.37
Check	ACH	03/04/2025	Imagine Solutions	Inv 22095	1009 · Operating First United - 1687	
				PO 4477	6223 · Utilities - Fire Hall	-166.75
TOTAL						-166.75
Check	ACH	03/04/2025	Justice Pest Services	ems pest	1009 · Operating First United - 1687	
				PO 4479	6224 · Maintenance & Repairs - EMS	-99.42
TOTAL						-99.42
Check	ACH	03/04/2025	Lawn Ranger	Inv 8076982	1009 · Operating First United - 1687	
				mow PO 4480	6225 · Maintenance & Repairs - Fire H	-100.00
TOTAL						-100.00
Check	ACH	03/04/2025	Fire Penny	helmets	1009 · Operating First United - 1687	
				PO 4481	6187 · Firefighting Supplies/Equipment	-1,763.85
TOTAL						-1,763.85
Check	ACH	03/04/2025	PayChex	401k	1009 · Operating First United - 1687	
				401k	6600 · *Payroll Expenses	-364.80
TOTAL						-364.80
Check	ACH	03/07/2025	Microsoft 365	basic	1009 · Operating First United - 1687	

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**March 2025**

Type	Num	Date	Name	Memo	Account	Paid Amount
				PO 4482	6230 · Website Develop/Maint	-49.50
TOTAL						-49.50
Check	ACH	03/07/2025	Highland Lakes Newspapers	ad for admin office	1009 · Operating First United - 1687	
				PO 4484	6250 · Miscellaneous	-52.00
TOTAL						-52.00
Check	ACH	03/07/2025	Amazon	supplies	1009 · Operating First United - 1687	
				PO 4485	6185 · Supplies & Equipt - Fire Hall	-23.73
TOTAL						-23.73
Check	ACH	03/07/2025	Amazon	coffee	1009 · Operating First United - 1687	
				PO 4485	6185 · Supplies & Equipt - Fire Hall	-63.76
TOTAL						-63.76
Check	ACH	03/07/2025	Amazon	cups	1009 · Operating First United - 1687	
				PO 4485	6185 · Supplies & Equipt - Fire Hall	-52.29
TOTAL						-52.29
Check	ACH	03/07/2025	Justice Pest Services	ems mosquito	1009 · Operating First United - 1687	
				PO 4486	6224 · Maintenance & Repairs - EMS	-89.00
TOTAL						-89.00
Check	ACH	03/12/2025	PayChex	Inv 31001	1009 · Operating First United - 1687	
				Inv 31001	6600 · *Payroll Expenses	-146.44
TOTAL						-146.44
Check	ACH	03/12/2025	Verizon	laptops	1009 · Operating First United - 1687	
				laptops	6187 · Firefighting Supplies/Equipment	-227.94
TOTAL						-227.94
Check	ACH	03/12/2025	PayChex	PR 02/23-03/08/25	1009 · Operating First United - 1687	
				PR 02/23-03/08/25	6600 · *Payroll Expenses	-26,797.96
TOTAL						-26,797.96
Check	ACH	03/13/2025	USOXO	oxygenb	1009 · Operating First United - 1687	
				PO 4487	6187 · Firefighting Supplies/Equipment	-183.30
TOTAL						-183.30
Check	ACH	03/13/2025	Amazon	bulletin board	1009 · Operating First United - 1687	
				PO 4488	6190 · Office Supplies/Equipment	-108.99
TOTAL						-108.99
Check	ACH	03/13/2025	Alert-All	pink fire helmets	1009 · Operating First United - 1687	
				PO 4489	6297 · Fire Prevention Program	-69.00
TOTAL						-69.00
Check	ACH	03/15/2025	BEAM	insurance	1009 · Operating First United - 1687	
				insurance	6600 · *Payroll Expenses	-425.19
TOTAL						-425.19



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**March 2025**

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	03/15/2025	Corix Utilities	Jan and FEB catchup	1009 · Operating First United - 1687	
TOTAL				Jan and FEB catchup	6221 · Utilities - EMS Station	-234.75
						-234.75
Check	ACH	03/15/2025	Corix Utilities	March	1009 · Operating First United - 1687	
TOTAL				March	6221 · Utilities - EMS Station	-234.75
						-234.75
Check	ACH	03/15/2025	WEX	fuel	1009 · Operating First United - 1687	
TOTAL				fuel	6228 · Fuel	-723.16
						-723.16
Check	ACH	03/15/2025	PEC	fire station	1009 · Operating First United - 1687	
TOTAL				fire station	6223 · Utilities - Fire Hall	-711.26
						-711.26
Check	ACH	03/15/2025	PEC	pump	1009 · Operating First United - 1687	
TOTAL				pump	6223 · Utilities - Fire Hall	-38.32
						-38.32
Check	ACH	03/17/2025	Lone Star Leadership	JC	1009 · Operating First United - 1687	
TOTAL				PO 4490	6219 · Training - Member	-250.00
						-250.00
Check	ACH	03/17/2025	Lawn Ranger	Inv 8076984	1009 · Operating First United - 1687	
TOTAL				mow PO 4491	6225 · Maintenance & Repairs - Fire H	-100.00
						-100.00
Check	ACH	03/17/2025	Impact Promotional Services	Inv 121888	1009 · Operating First United - 1687	
TOTAL				PO 4492	6187 · Firefighting Supplies/Equipment	-95.00
						-95.00
Check	ACH	03/17/2025	Amazon	paper	1009 · Operating First United - 1687	
TOTAL				PO 4493	6185 · Supplies & Equipt - Fire Hall	-57.98
						-57.98
Check	ACH	03/20/2025	Texas Fire Resources	Inv 1398	1009 · Operating First United - 1687	
TOTAL				ST 91 PO 4495	6227 · Maintenance & Repairs - Vehicle	-876.16
				PO 4495	6113 · Square Service Fee	-50.81
						-926.97
Check	ACH	03/20/2025	Pedro & Sons	inv 2626 SC92	1009 · Operating First United - 1687	
TOTAL				PO 4496	6227 · Maintenance & Repairs - Vehicle	-170.00
						-170.00
Check	ACH	03/20/2025	PayChex	Inv 8974429	1009 · Operating First United - 1687	
TOTAL				lease	6600 · *Payroll Expenses	-80.00
						-80.00
Check	ACH	03/20/2025	BEAM	Dental/Vision	1009 · Operating First United - 1687	

**Burnet County ESD No. 9**  
**Check Detail**  
**March 2025**

Type	Num	Date	Name	Memo	Account	Paid Amount
				Dental/Vision	6600 · *Payroll Expenses	-739.94
TOTAL						-739.94
Check	ACH	03/20/2025	Blue Cross Blue Shield	health insurance	1009 · Operating First United - 1687	
				health insurance	6600 · *Payroll Expenses	-4,139.28
TOTAL						-4,139.28
Check	ACH	03/24/2025	Texas Fire Resources	repairs ST91	1009 · Operating First United - 1687	
				PO 4512	6227 · Maintenance & Repairs - Vehicle	-438.66
TOTAL						-438.66
Check	ACH	03/25/2025	PayChex	PR 03/09-03/22/25	1009 · Operating First United - 1687	
				PR 03/09-03/22/25	6600 · *Payroll Expenses	-27,484.14
TOTAL						-27,484.14
Check	ACH	03/25/2025	Blue Cross Blue Shield	insurance	1009 · Operating First United - 1687	
				insurance	6600 · *Payroll Expenses	-6,898.80
TOTAL						-6,898.80
Check	ACH	03/26/2025	PayChex	Inv 32401	1009 · Operating First United - 1687	
				Inv 32401	6600 · *Payroll Expenses	-157.00
TOTAL						-157.00
Check	ACH	03/31/2025	The Knox Company	Inv 562282 annual	1009 · Operating First United - 1687	
				PO 4498	6185 · Supplies & Equipt - Fire Hall	-584.00
TOTAL						-584.00
Check	ACH	03/31/2025	Amazon	filters	1009 · Operating First United - 1687	
				PO 4497	6185 · Supplies & Equipt - Fire Hall	-280.06
TOTAL						-280.06
Check	2191	03/01/2025	Logan Consulting Services, Inc.	Inv 25-03	1009 · Operating First United - 1687	
				ESD	6160 · Contract Business Manager	-1,133.00
				SFR	6165 · Accounting Services SFR	-2,644.00
TOTAL						-3,777.00
Check	2192	03/01/2025	Marble Falls Area EMS	Inv 2821	1009 · Operating First United - 1687	
				as per contract	6290 · EMS Service Contract	-50,000.00
TOTAL						-50,000.00
Check	2193	03/19/2025	Oliver, Rainey & Wojtek LLP	Inv 189205/189480	1009 · Operating First United - 1687	
				940 SVFD	6110 · Audit - ESD	-100.00
				FY24 Audit	6110 · Audit - ESD	-15,101.70
TOTAL						-15,201.70
Check	2194	03/19/2025	MES-Texas	Inv 2203322/2202279	1009 · Operating First United - 1687	
				comp srv call,brush shirts	6187 · Firefighting Supplies/Equipment	-1,259.35
TOTAL						-1,259.35
Check	2195	03/19/2025	Robert Price	SAFE-D conference	1009 · Operating First United - 1687	
				Feb 2025	6220 · Training - Commissioners	-1,535.30
TOTAL						-1,535.30

**Burnet County ESD No. 9**  
**Check Detail**  
**March 2025**

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	2196	03/19/2025	Randy Steele	online courses	1009 · Operating First United - 1687	
				2 hours	6220 · Training - Commissioners	-150.00
TOTAL						-150.00
Check	2197	03/19/2025	Paul Hischar	SAFE-D Conference	1009 · Operating First United - 1687	
				Feb 2025	6220 · Training - Commissioners	-386.22
TOTAL						-386.22
Check	2198	03/19/2025	Short Electronics	Inv 530014	1009 · Operating First United - 1687	
				SC91 PO 4475	6227 · Maintenance & Repairs - Vehicle	-324.00
TOTAL						-324.00
Check	2199	03/19/2025	Lawn Ranger	Inv 8076961	1009 · Operating First United - 1687	
				mow EMS PO 4471	6224 · Maintenance & Repairs - EMS	-340.00
TOTAL						-340.00
Check	2200	03/19/2025	City of Marble Falls	Inv 3	1009 · Operating First United - 1687	
				Oct-Dec 2024 Partner Fee	6188 · Dispatch Services	-5,027.56
TOTAL						-5,027.56
Check	2201	03/19/2025	Burnet County Treasurer	Inv FY24-01	1009 · Operating First United - 1687	
				prior year dispatch fee	6188 · Dispatch Services	-7,595.52
TOTAL						-7,595.52