

MINUTES OF OPEN MEETING OF  
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9

June 13, 2019

1. President Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:01 p.m. Commissioners Steele, Bindseil, Hollingsworth and Mills were present, and a quorum was declared.

Also, in attendance were Kevin Naumann (Operations Manager Marble Falls Area EMS), M Logan, Logan Consulting, Lark Camacho (Chief Spicewood VFD), Kelly Kelso (Administrator SFVD), Patsy Lester (Director of EMS Spicewood VFD, David Bailey and Carol Gallagher (Bookkeeper SFVD)

2. Pledges to the flags of the United States and the State of Texas were recited.
3. An invocation was given by Commissioner Hollingsworth.
4. Public Comments – None
5. Approval of prior meeting minutes and resolutions, if any – Commissioner Hollingsworth made the motion to accept the minutes from the Regular Meeting June 13, 2019 and was seconded by Commissioner Mills with President Bruett abstaining. The motion passed. Commissioner Hollingsworth made the motion to accept the minutes from the Fire Code Meeting May 29, 2019 and was seconded by Commissioner Mills with Commissioner Bindseil abstaining. The motion passed. Commissioner Mills made the motion to accept the minutes from Fire Code Meeting June 1, 2019 and was seconded by Commissioner Bindseil. The motion passed by unanimous vote. Commissioner Bindseil made the motion to accept the minutes from the Community Outreach meeting June 10, 2019 and was seconded by Commissioner Hollingsworth with Commissioners' Mills and Steele abstaining. The motion passed.
6. Monthly Operational Reports –
  - a. MFAEMS - Kevin Naumann from Marble Falls Area EMS reported that there was a total of 21 calls for May with 10 being transported.
  - b. SVFD - Lark Camacho reviewed the combined fire and EMS reports for the SVFD during the month of May. There were 25 Tone Outs for the month of May. 18 calls were

for Medical assistance with 9 minutes average time to respond and 7 calls were for Fire with 14 minutes average time to respond.

Update on Wildland Fire Project – Chief Camacho stated that the project has been put on hold due to Spicewood VFD having limited personnel and the individual leading this program resigned from the department. He further stated the concept of the program is excellent and will investigate other volunteer departments to see if there is interest in restarting and participating in the program at a later date.

Proposed 10 Hr/ week increase for Kelly Kelso – SVFD has a need for Ms. Kelso to work more hours and she has agreed to do so. President Bruett will update the contract and all parties will sign prior to the next meeting.

c. Carol Gallagher reviewed financial report noting a net loss for May at \$19,566.08 and cash in all accounts \$110,502.79. Commissioner Hollingsworth asked how the setup for TexPool Money Market account was going as it has been in the works for several months. Ms. Gallagher stated the account still has not been set up as of this meeting but will look into it by the July meeting.

#### 7. Treasurers Report

- a. Financial Review was given, and no questions were asked. May Income \$56,630.05 and Expenses \$44,805.40 with a net surplus of \$11,824.65. Total Cash in all accounts \$644,558.48. A motion to accept the financial reports was made by Commissioner Hollingsworth and seconded by Commissioner Steele. The motion passed by unanimous vote.
- b. The pending disbursements were reviewed with Commissioner Hollingsworth moving approval, seconded by Commissioner Mills. The motion passed by unanimous vote. Pending paid: Corix Utilities \$101.93 by auto draft, PEC \$212.37 by auto draft, Logan Consulting \$1,200.00, Professional Civic Services \$1,912.00, Carol Gallagher \$743.75, Burnet CAD \$2,394.05 and Marble Falls Area EMS \$39,666.67 mailed late June for a July 1, 2019 arrival.
- c. Review and action on written capital requests per board policy F-4 – None presented.

#### 8. Standing Committee Reports –

- a. Budget/Finance/Administrative Committee  
Budget Planning Timeline - Ms. Logan stated that the budget planning will begin late June and early July.
- b. Strategic Planning Committee –

Fire Code Project Plan Review/Approval – Commissioner Hollingsworth made a motion to obtain 3 attorney bids to review and approve the Fire Code Plan by the next regular meeting in July and was seconded by Commissioner Steele. The motion passed by unanimous vote.

Recruitment & Retention Plan – President Bruett made the motion to approve the Recruitment and Retention Pilot Program through 31 December 2019 and was seconded by Commissioner Mills. The motion passed by unanimous vote.

9. Establish date for commissioner’s executive session to discuss contract renewals and staffing needs – Date is set for Wednesday July 10, 2019 at 5:00 p.m. at the Spicewood Community Center. This will coincide with the ESD’s community outreach meeting for the proposed Fire Code.
  
10. There being no further business, President Bruett adjourned at 7:18 p.m.

By: \_\_\_\_\_  
Renee Hollingsworth, Secretary

Approved: \_\_\_\_\_  
Karen Bruett, President